

**LEGALLY REQUIRED OFFICIAL POSTING-PLEASE DO NOT REMOVE UNTIL AFTER BELOW
DATE AND TIME.**

SCNC BOARD

Merci Borden
David Bergers
Kesara Borirak
Kevin Burkhart
Kim Clements
Dean Cutler
Andrew Epstein
Dimitri Gatsiounis
Jeff Hartwick
Charlotte Larsen
Jerry Lewis
Chip Meehan
Richard Niederberg
Laurie Rittenberg
Matt Thompson



PRESIDENT
Chip Meehan

**VICE
PRESIDENT**
Jerry Lewis

TREASURER
David Bergers

SECRETARY
Kevin Burkhart

**CORRESPONDING
SECRETARY**
Dimitri Gatsiounis

Special Board Meeting

Date: December 17, 2025

Meeting starts at 7:00 PM

**NOTE: This Meeting will be Zoom ONLY
There is no in-person meeting**

**Online: <https://us02web.zoom.us/j/8986848286>
Meeting ID: 898 684 8286**

**Dial 669-444-9171 to join the meeting
then enter meeting ID: 898 684 8286 and press #
One tap mobile: +16694449171,,8986848286# US**

studiocitync.org



1. Call to Order & Roll Call (5 min)
 - a. Announcement only: A reminder to those attending, during public comment you may hear colorful language that some might find offensive. The SCNC has no ability to control or regulate the content of speech that is protected under the 1st Amendment.
 - b. Announcement only: Please remember that the presentations and questions from stakeholders are not an opportunity to engage in a two-way conversation.
 - c. Announcement only: To ensure all stakeholders and board members are given an opportunity to be heard, we will be timekeeping as per the allocation in the agenda.

2. Public Comments on **non-agenda** items within the Board's jurisdiction, and public comment on the consent calendar (15 min, extendable by chair)
 - a. Each stakeholder will have 2 minutes for their comments along with a 30 second question & answer if required

SELECTED OFFICER REPORTS

(All times extendable by chair)

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| 5. President's Report | Chip Meehan | (5 min) |
| 6. Vice President's Report | Jerry Lewis | (5 min) |
| 7. Secretary's Report | Kevin Burkhart | (5 min) |
| a. Approval of previous Board Meeting Minutes | | |
| i. November 2025 GBM Minutes | | |
| 8. Corresponding Secretary's Report | Dimitri Gatsiounis | (5 min) |
| 9. Treasurer's Report | David Bergers | (5 min) |

SELECTED COMMITTEE REPORTS

(All times extendable by chair)

- | | | |
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| 10. Outreach Committee Report | Charlotte Larsen | (5 min) |
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Motion OR-A: The Board of the SCNC *approves* the expense of \$100 for a one-year license to Canva, an online graphic design platform that simplifies the process of creating visual content—from social media posts and presentations to videos and websites. Canva offers a user-friendly, drag-and-drop interface alongside a vast library of templates, photos, and graphics, making it accessible even for users without professional design experience. In addition, the Neighborhood Council Empower LA office is providing Neighborhood Councils with paid Canva licenses, granting access to Canva Design School—a free platform offering tutorials and courses on design best practices, social media, video creation, and more. Canva's AI-powered translation feature also enables outreach leaders to translate their designs, helping them reach a wider and more diverse audience.

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| 14. Sustainability & Beautification Committee | Andrew Epstein | (5 min) |
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MOTION SB-AThe Board of the SCNC *approves* the expenditure of up to \$300 to purchase a drink cooler , bottled water, and other beverages and snacks, and any service items required, to support volunteers at the monthly Clean Up Events.

MOTION SB-B The Board of the Studio City Neighborhood Council (SCNC) approves the requested \$300 Neighborhood Purpose Grant (NPG) submitted by Volunteers Cleaning Communities (VCC) to compensate VCC for their materials and expertise in assisting SCNC stage and manage monthly community cleanups for January through June of 2026.

END SELECTED REPORTS

15. Comments by Board members on other matters within the jurisdiction of the SCNC (5 min)
16. Good of the Order
17. Motion to Adjourn

Studio City Neighborhood Council Committee Meeting Agendas are posted for public review on the SCNC website at studiocitync.org and at the Radford Studio Center gate on Colfax Avenue, as well as, at the gate on Radford Avenue.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board (or Committee) on any item from the Agenda PRIOR to the Board taking action on any item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s (or Committee’s) jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board (or Committee) is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board (or Committee) meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board (or Committee Chair). Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: 213-978-1551.

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at 213-978-1960 or ethics.commission@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board (or committee) in advance of a meeting, may be viewed at our website: www.studiocitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the SCNC at Board@studiocitync.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

1. Radford Studio Center outside the Radford and Colfax gates.
2. <http://www.studiocitync.org>

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/subscriptions>

Public comment must be made by the stakeholder themselves in person or on the ZOOM link during the meeting. No written communication will be read by a representative.

AB 411 specifics regarding hybrid/online meetings

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE STUDIO CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY. Every person wishing to address the Committee must dial 669-444-9171, and enter 898 684 8286 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body

from broadcasting the meeting may be challenged pursuant to Section 54960.1. (C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. (D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.