

Monthly Expenditure Report



Reporting Month: October 2023

Budget Fiscal Year: 2023-2024

NC Name: Studio City
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41343.62	\$366.20	\$40977.42	\$0.00	\$260.00	\$40717.42

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$366.20	\$20977.42	\$0.00	\$20977.42
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7000.00	\$0.00	\$7000.00	\$0.00	\$7000.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$260.00		Encumbrances: \$0.00		Previous Expenditures: \$656.38	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Radford Studio Center	09/07/2023	Proxy Payment: Payment to Radford Studio Center for the phone line the NC has at the studio.	General Operations Expenditure	Office	\$8.60
2	Radford Studio Center	09/08/2023	Paying five outstanding invoices from the Radford Studio Center for the telephone line that the Studio City NC has at the studio.	General Operations Expenditure	Office	\$44.50
3	Radford Studio Center	09/26/2023	Proxy Payment: Payment to Radford Studio Center for the phone line the NC has at the studio.	General Operations Expenditure	Office	\$8.60
4	Radford Studio Center	09/26/2023	Paying five outstanding invoices from the Radford Studio Center for the telephone line that the Studio City NC has at the studio.	General Operations Expenditure	Office	\$44.50
5	The Web Corner, Inc.	10/13/2023	Approval of the service fee due to The Web Corner Inc for services rendered for web hosting and phone services	General Operations Expenditure	Office	\$260.00
Subtotal:						\$366.20

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY, CA 91604
 USA
 818-303-9464

Invoice

Date: 8/30/2023 Time: 3:11 PM

Invoice#: 1464681

Page: 1

Invoice Date: 8/29/2023 1:58 PM	Created by: ASOUKUP	Date Range: 8/28/2023 - 8/28/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/26/2023 - 8/26/2023 Currency: USD

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878806	Weekly Telephone Call Charges - WE 8/26/2023		8/28/2023	8/28/2023	\$8.60	\$0.00	\$8.60

Description	Subtotal	TAX	Total
Sales	\$8.60	\$0.00	\$8.60
Invoice Total:	\$8.60	\$0.00	\$8.60

Radford Studio Center Telephone Call Detail

Date 08/28/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/21/2023	8:20	00:29:21	3.00	18184377842	Van Nuys	CA
08/23/2023	16:12	00:55:01	5.60	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:24:22

Total Ext. Cost
8.60

Customer
021981
SCNC

Grand Totals
Cost of Calls 8.60

AR Aging (Detailed)

Company/Branch: RADFORD

Customer: 58021981

Page: 1 of 1

Date: 8/30/2023 5:13 PM

User: Sandra Venegas

Aged On: 8/30/2023

Statement Cycle		Last Statement Date	Description								
DEFAULT		7/31/2020	Default								
Customer	Customer Name										
58021981	SCNC										
Doc. Type	Ref. Nbr.	Customer Ref./ Orig. Ref. Nbr.	Branch	Doc. Date	Due Date	Current	1 - 15 Days	16 - 30 Days	31 - 60 Days	Over 60 Days	Balance
INVOICE	1461945	876297	RADFORD	7/25/2023	8/24/2023	0.00	0.00	0.00	3.00	0.00	3.00
INVOICE	1462622	876820	RADFORD	7/31/2023	8/30/2023	0.00	0.00	7.50	0.00	0.00	7.50
INVOICE	1463021	877365	RADFORD	8/10/2023	9/9/2023	0.00	0.00	8.50	0.00	0.00	8.50
INVOICE	1463419	877678	RADFORD	8/15/2023	9/14/2023	0.00	9.30	0.00	0.00	0.00	9.30
INVOICE	1464106	878277	RADFORD	8/22/2023	9/21/2023	0.00	16.20	0.00	0.00	0.00	16.20
INVOICE	1464681	878806	RADFORD	8/29/2023	9/28/2023	0.00	8.60	0.00	0.00	0.00	8.60
Customer Total:						0.00	34.10	16.00	3.00	0.00	53.10
Statement Cycle Total:						0.00	34.10	16.00	3.00	0.00	53.10
Company Total:											53.10



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For Studio City Neighborhood Council

Date: 09/07/2023

Motion/Action: _____

Paying an invoice from the Radford Studio Center for the telephone line that the Studio City NC has at the studio.

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Radford Studio Center	1464681	8/30/2023	\$8.60
Total			\$8.60

Reason for Proxy Authorization: _____

The majority of the SCNC Board resigned, so outstanding payments for office / operational expenses will be made via proxy payment.

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: Laura Williford

Title: Funding Representative

Signature: Date: 9/7/2023

Sep 07, 2023 10:42AM

Authorization: Janet Hernandez

Title: Neighborhood Council Funding Program Supervisor

Signature: Date: 9/7/2023

Sep 07, 2023 11:01AM

NCFP FORM 102 (Rev 09-05-18)



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY, CA 91604
 USA
 818-303-9464

Invoice

Date: 8/30/2023 Time: 3:11 PM

Invoice#: 1464681

Page: 1

Invoice Date: 8/29/2023 1:58 PM	Created by: ASOUKUP	Date Range: 8/28/2023 - 8/28/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/26/2023 - 8/26/2023 Currency: USD

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878806	Weekly Telephone Call Charges - WE 8/26/2023		8/28/2023	8/28/2023	\$8.60	\$0.00	\$8.60

Description	Subtotal	TAX	Total
Sales	\$8.60	\$0.00	\$8.60
Invoice Total:	\$8.60	\$0.00	\$8.60

Radford Studio Center Telephone Call Detail

Date 08/28/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/21/2023	8:20	00:29:21	3.00	18184377842	Van Nuys	CA
08/23/2023	16:12	00:55:01	5.60	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:24:22

Total Ext. Cost
8.60

Customer 021981 SCNC

Grand Totals Cost of Calls 8.60

AR Aging (Detailed)

Company/Branch: RADFORD

Customer: 58021981

Page: 1 of 1

Date: 8/30/2023 5:13 PM

User: Sandra Venegas

Aged On: 8/30/2023

Statement Cycle	Last Statement Date	Description										
DEFAULT	7/31/2020	Default										
Customer	Customer Name											
58021981	SCNC											
Doc. Type	Ref. Nbr.	Customer Ref./ Orig. Ref. Nbr.	Branch	Doc. Date	Due Date	Current	1 - 15 Days	16 - 30 Days	31 - 60 Days	Over 60 Days	Balance	
INVOICE	1461945	876297	RADFORD	7/25/2023	8/24/2023	0.00	0.00	0.00	3.00	0.00	3.00	
INVOICE	1462622	876820	RADFORD	7/31/2023	8/30/2023	0.00	0.00	7.50	0.00	0.00	7.50	
INVOICE	1463021	877365	RADFORD	8/10/2023	9/9/2023	0.00	0.00	8.50	0.00	0.00	8.50	
INVOICE	1463419	877678	RADFORD	8/15/2023	9/14/2023	0.00	9.30	0.00	0.00	0.00	9.30	
INVOICE	1464106	878277	RADFORD	8/22/2023	9/21/2023	0.00	16.20	0.00	0.00	0.00	16.20	
INVOICE	1464681	878806	RADFORD	8/29/2023	9/28/2023	0.00	8.60	0.00	0.00	0.00	8.60	
Customer Total:						0.00	34.10	16.00	3.00	0.00	53.10	
Statement Cycle Total:						0.00	34.10	16.00	3.00	0.00	53.10	
Company Total:												



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 7/27/2023 Time: 11:05 AM

Invoice#: 1461945

Page: 1

Invoice Date: 7/25/2023 2:33 PM		Created by: ASOUKUP		Date Range: 7/24/2023 - 7/24/2023	
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA			Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA		
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30			PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/22/2023 - 7/22/2023		
Currency: USD					

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876297	Weekly Telephone Call Charges - WE 7/22/2023		7/24/2023	7/24/2023	\$3.00	\$0.00	\$3.00

Description	Subtotal	TAX	Total
Sales	\$3.00	\$0.00	\$3.00

Invoice Total:	\$3.00	\$0.00	\$3.00
-----------------------	---------------	---------------	---------------



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/2/2023 Time: 4:58 PM

Invoice#: 1462622

Page: 1

Invoice Date: 8/1/2023 1:42 PM	Created by: ASOUKUP	Date Range: 7/31/2023 - 7/31/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/29/2023 - 7/29/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876820	Weekly Telephone Call Charges - WE 7/29/2023		7/31/2023	7/31/2023	\$7.50	\$0.00	\$7.50

Description	Subtotal	TAX	Total
Sales	\$7.50	\$0.00	\$7.50

Invoice Total:	\$7.50	\$0.00	\$7.50
-----------------------	---------------	---------------	---------------

**Radford Studio Center
Telephone Call Detail**

Date **07/31/2023**

Reference Page: **4**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/24/2023	14:21	00:00:31	0.10	12139780247	LosAngeles	CA
07/24/2023	18:59	00:40:13	4.10	12133388477	LosAngeles	CA
07/26/2023	11:03	00:06:43	0.70	12139226878	LosAngeles	CA
07/27/2023	17:16	00:02:15	0.30	18184556838	Van Nuys	CA
07/27/2023	17:40	00:13:59	1.40	18189807645	NHollywood	CA
07/28/2023	9:43	00:08:01	0.90	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:11:42

Total Ext. Cost
7.50

Customer
**021981
SCNC**

Grand Totals
Cost of Calls 7.50



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/10/2023 Time: 4:26 PM

Invoice#: 1463021

Page: 1

Invoice Date: 8/10/2023 2:09 PM	Created by: ASOUKUP	Date Range: 8/10/2023 - 8/10/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/5/2023 - 8/5/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877365	Weekly Telephone Call Charges - WE 8/5/2023		8/10/2023	8/10/2023	\$8.50	\$0.00	\$8.50

Description	Subtotal	TAX	Total
Sales	\$8.50	\$0.00	\$8.50

Invoice Total:	\$8.50	\$0.00	\$8.50
-----------------------	---------------	---------------	---------------

**Radford Studio Center
Telephone Call Detail**

Date **08/07/2023**

Reference Page: **5**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/31/2023	15:34	00:00:51	0.10	18189807645	NHollywood	CA
07/31/2023	20:22	00:01:37	0.20	12139720970	LosAngeles	CA
08/01/2023	8:56	00:26:07	2.70	12133388477	LosAngeles	CA
08/01/2023	9:24	00:09:25	1.00	18186448000	Van Nuys	CA
08/01/2023	13:43	00:02:03	0.30	18187669551	NHollywood	CA
08/01/2023	16:31	00:01:03	0.20	18187610983	NHollywood	CA
08/01/2023	20:38	00:01:31	0.20	12139720970	LosAngeles	CA
08/01/2023	20:40	00:00:51	0.10	12139720970	LosAngeles	CA
08/03/2023	9:57	00:01:31	0.20	12139720970	LosAngeles	CA
08/03/2023	13:01	00:32:15	3.30	12133388477	LosAngeles	CA
08/04/2023	11:40	00:00:47	0.10	18188453773	Burbank	CA
08/05/2023	17:33	00:00:59	0.10	18184391674	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:19:00

Total Ext. Cost
8.50

Customer
021981
SCNC

Grand Totals
Cost of Calls 8.50



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/16/2023 Time: 5:21 PM

Invoice#: 1463419

Page: 1

Invoice Date: 8/15/2023 2:42 PM	Created by: ASOUKUP	Date Range: 8/14/2023 - 8/14/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/12/2023 - 8/12/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877678	Weekly Telephone Call Charges - WE 8/12/2023		8/14/2023	8/14/2023	\$9.30	\$0.00	\$9.30

Description	Subtotal	TAX	Total
Sales	\$9.30	\$0.00	\$9.30

Invoice Total:	\$9.30	\$0.00	\$9.30
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date **08/14/2023**

Reference Page: **5**

Customer **021981** **SCNC**

Extension **5406** **SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/06/2023	16:32	00:58:15	5.90	18184377842	Van Nuys	CA
08/06/2023	17:31	00:08:31	0.90	13109686670	Mar Vista	CA
08/06/2023	17:47	00:10:33	1.10	18187633122	NHollywood	CA
08/07/2023	15:26	00:00:55	0.10	18188453773	Burbank	CA
08/07/2023	15:27	00:08:45	0.90	18188453773	Burbank	CA
08/07/2023	15:37	00:03:07	0.40	18184322392	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
01:30:06

Total Ext. Cost
9.30

Customer
021981
SCNC

Grand Totals
Cost of Calls **9.30**



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/23/2023 Time: 4:55 PM

Invoice#: 1464106

Page: 1

Invoice Date: 8/22/2023 1:57 PM		Created by: ASOUKUP		Date Range: 8/21/2023 - 8/21/2023	
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA			Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA		
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30			PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/19/2023 - 8/19/2023		
Currency: USD					

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878277	Weekly Telephone Call Charges - WE 8/19/2023		8/21/2023	8/21/2023	\$16.20	\$0.00	\$16.20

Description	Subtotal	TAX	Total
Sales	\$16.20	\$0.00	\$16.20

Invoice Total:	\$16.20	\$0.00	\$16.20
-----------------------	----------------	---------------	----------------

**Radford Studio Center
Telephone Call Detail**

Date **08/21/2023**

Reference Page: **3**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/15/2023	12:31	00:02:23	0.30	18184391674	Van Nuys	CA
08/15/2023	14:39	00:00:53	0.10	18188453773	Burbank	CA
08/15/2023	14:58	00:03:05	0.40	12133388477	LosAngeles	CA
08/15/2023	15:02	00:52:29	5.30	12133388477	LosAngeles	CA
08/15/2023	15:55	00:30:01	3.10	18184377842	Van Nuys	CA
08/15/2023	17:05	00:17:09	1.80	13109686670	Mar Vista	CA
08/16/2023	16:18	00:30:49	3.10	13109686670	Mar Vista	CA
08/16/2023	16:56	00:00:31	0.10	18184377842	Van Nuys	CA
08/18/2023	12:45	00:01:55	0.20	18188453773	Burbank	CA
08/18/2023	13:48	00:17:13	1.80	18184391674	Van Nuys	CA

5406	02:36:28	16.20
-------------	-----------------	--------------

1981 SCNC	Cost of Calls	16.20
----------------------	----------------------	--------------

Radford Studio Center Telephone Call Detail

Date 07/24/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/17/2023	9:39	00:16:05	1.70	13109686670	Mar Vista	CA
07/20/2023	17:15	00:08:17	0.90	18184377842	Van Nuys	CA
07/21/2023	14:04	00:03:49	0.40	18189807645	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
00:28:11

Total Ext. Cost
3.00

Customer
021981
SCNC

Grand Totals
Cost of Calls 3.00



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For Studio City Neighborhood Council

Date: 9/8/2023

Motion/Action: _____
Paying five outstanding invoices from the Radford Studio Center for the telephone line that the Studio City NC has at the studio.

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Radford Studio Center	1461945	7/27/2023	\$3.00
Radford Studio Center	1462622	8/2/2023	\$7.50
Radford Studio Center	1463021	8/10/2023	\$8.50
Radford Studio Center	1463419	8/16/2023	\$9.30
Radford Studio Center	1464106	8/23/2023	\$16.20
Total			\$44.50

Reason for Proxy Authorization: _____

The majority of the SCNC Board resigned, so outstanding payments for office / operational expenses will be made via proxy payment.

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: Laura Williford

Title: Funding Representative

Signature:   Date: 9/8/2023
Sep 08, 2023 10:53AM

Authorization: Janet Hernandez

Title: Neighborhood Council Funding Program Supervisor

Signature:   Date: 9/8/2023
Sep 08, 2023 11:06AM

NCFP FORM 102 (Rev 09-05-18)



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 7/27/2023 Time: 11:05 AM

Invoice#: 1461945

Page: 1

Invoice Date: 7/25/2023 2:33 PM	Created by: ASOUKUP	Date Range: 7/24/2023 - 7/24/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/22/2023 - 7/22/2023
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876297	Weekly Telephone Call Charges - WE 7/22/2023		7/24/2023	7/24/2023	\$3.00	\$0.00	\$3.00

Description	Subtotal	TAX	Total
Sales	\$3.00	\$0.00	\$3.00

Invoice Total:	\$3.00	\$0.00	\$3.00
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date 07/24/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/17/2023	9:39	00:16:05	1.70	13109686670	Mar Vista	CA
07/20/2023	17:15	00:08:17	0.90	18184377842	Van Nuys	CA
07/21/2023	14:04	00:03:49	0.40	18189807645	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
00:28:11

Total Ext. Cost
3.00

Customer
021981
SCNC

Grand Totals
Cost of Calls 3.00



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/2/2023 Time: 4:58 PM

Invoice#: 1462622

Page: 1

Invoice Date: 8/1/2023 1:42 PM	Created by: ASOUKUP	Date Range: 7/31/2023 - 7/31/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/29/2023 - 7/29/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876820	Weekly Telephone Call Charges - WE 7/29/2023		7/31/2023	7/31/2023	\$7.50	\$0.00	\$7.50

Description	Subtotal	TAX	Total
Sales	\$7.50	\$0.00	\$7.50

Invoice Total:	\$7.50	\$0.00	\$7.50
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date 07/31/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/24/2023	14:21	00:00:31	0.10	12139780247	LosAngeles	CA
07/24/2023	18:59	00:40:13	4.10	12133388477	LosAngeles	CA
07/26/2023	11:03	00:06:43	0.70	12139226878	LosAngeles	CA
07/27/2023	17:16	00:02:15	0.30	18184556838	Van Nuys	CA
07/27/2023	17:40	00:13:59	1.40	18189807645	NHollywood	CA
07/28/2023	9:43	00:08:01	0.90	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:11:42

Total Ext. Cost
7.50

Customer
021981
SCNC

Grand Totals
Cost of Calls 7.50



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/10/2023 Time: 4:26 PM

Invoice#: 1463021

Page: 1

Invoice Date: 8/10/2023 2:09 PM	Created by: ASOUKUP	Date Range: 8/10/2023 - 8/10/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/5/2023 - 8/5/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877365	Weekly Telephone Call Charges - WE 8/5/2023		8/10/2023	8/10/2023	\$8.50	\$0.00	\$8.50

Description	Subtotal	TAX	Total
Sales	\$8.50	\$0.00	\$8.50

Invoice Total:	\$8.50	\$0.00	\$8.50
-----------------------	---------------	---------------	---------------

**Radford Studio Center
Telephone Call Detail**

Date **08/07/2023**

Reference Page: **5**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/31/2023	15:34	00:00:51	0.10	18189807645	NHollywood	CA
07/31/2023	20:22	00:01:37	0.20	12139720970	LosAngeles	CA
08/01/2023	8:56	00:26:07	2.70	12133388477	LosAngeles	CA
08/01/2023	9:24	00:09:25	1.00	18186448000	Van Nuys	CA
08/01/2023	13:43	00:02:03	0.30	18187669551	NHollywood	CA
08/01/2023	16:31	00:01:03	0.20	18187610983	NHollywood	CA
08/01/2023	20:38	00:01:31	0.20	12139720970	LosAngeles	CA
08/01/2023	20:40	00:00:51	0.10	12139720970	LosAngeles	CA
08/03/2023	9:57	00:01:31	0.20	12139720970	LosAngeles	CA
08/03/2023	13:01	00:32:15	3.30	12133388477	LosAngeles	CA
08/04/2023	11:40	00:00:47	0.10	18188453773	Burbank	CA
08/05/2023	17:33	00:00:59	0.10	18184391674	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:19:00

Total Ext. Cost
8.50

Customer
021981
SCNC

Grand Totals
Cost of Calls 8.50



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/16/2023 Time: 5:21 PM

Invoice#: 1463419

Page: 1

Invoice Date: 8/15/2023 2:42 PM	Created by: ASOUKUP	Date Range: 8/14/2023 - 8/14/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/12/2023 - 8/12/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877678	Weekly Telephone Call Charges - WE 8/12/2023		8/14/2023	8/14/2023	\$9.30	\$0.00	\$9.30

Description	Subtotal	TAX	Total
Sales	\$9.30	\$0.00	\$9.30

Invoice Total:	\$9.30	\$0.00	\$9.30
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date 08/14/2023

Reference Page: 5

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/06/2023	16:32	00:58:15	5.90	18184377842	Van Nuys	CA
08/06/2023	17:31	00:08:31	0.90	13109686670	Mar Vista	CA
08/06/2023	17:47	00:10:33	1.10	18187633122	NHollywood	CA
08/07/2023	15:26	00:00:55	0.10	18188453773	Burbank	CA
08/07/2023	15:27	00:08:45	0.90	18188453773	Burbank	CA
08/07/2023	15:37	00:03:07	0.40	18184322392	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
01:30:06

Total Ext. Cost
9.30

Customer
021981
SCNC

Grand Totals
Cost of Calls 9.30



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/23/2023 Time: 4:55 PM

Invoice#: 1464106

Page: 1

Invoice Date: 8/22/2023 1:57 PM	Created by: ASOUKUP	Date Range: 8/21/2023 - 8/21/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/19/2023 - 8/19/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878277	Weekly Telephone Call Charges - WE 8/19/2023		8/21/2023	8/21/2023	\$16.20	\$0.00	\$16.20

Description	Subtotal	TAX	Total
Sales	\$16.20	\$0.00	\$16.20

Invoice Total:	\$16.20	\$0.00	\$16.20
-----------------------	----------------	---------------	----------------

**Radford Studio Center
Telephone Call Detail**

Date 08/21/2023

Reference Page: 3

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/15/2023	12:31	00:02:23	0.30	18184391674	Van Nuys	CA
08/15/2023	14:39	00:00:53	0.10	18188453773	Burbank	CA
08/15/2023	14:58	00:03:05	0.40	12133388477	LosAngeles	CA
08/15/2023	15:02	00:52:29	5.30	12133388477	LosAngeles	CA
08/15/2023	15:55	00:30:01	3.10	18184377842	Van Nuys	CA
08/15/2023	17:05	00:17:09	1.80	13109686670	Mar Vista	CA
08/16/2023	16:18	00:30:49	3.10	13109686670	Mar Vista	CA
08/16/2023	16:56	00:00:31	0.10	18184377842	Van Nuys	CA
08/18/2023	12:45	00:01:55	0.20	18188453773	Burbank	CA
08/18/2023	13:48	00:17:13	1.80	18184391674	Van Nuys	CA

5406	02:36:28	16.20	
-------------	-----------------	--------------	--

1981 SCNC	Cost of Calls 16.20
----------------------	----------------------------



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY, CA 91604
 USA
 818-303-9464

Invoice

Date: 8/30/2023 Time: 3:11 PM

Invoice#: 1464681

Page: 1

Invoice Date: 8/29/2023 1:58 PM	Created by: ASOUKUP	Date Range: 8/28/2023 - 8/28/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/26/2023 - 8/26/2023 Currency: USD

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878806	Weekly Telephone Call Charges - WE 8/26/2023		8/28/2023	8/28/2023	\$8.60	\$0.00	\$8.60

Description	Subtotal	TAX	Total
Sales	\$8.60	\$0.00	\$8.60
Invoice Total:	\$8.60	\$0.00	\$8.60

Radford Studio Center Telephone Call Detail

Date 08/28/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/21/2023	8:20	00:29:21	3.00	18184377842	Van Nuys	CA
08/23/2023	16:12	00:55:01	5.60	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:24:22

Total Ext. Cost
8.60

Customer 021981 SCNC

Grand Totals Cost of Calls 8.60

AR Aging (Detailed)

Company/Branch: RADFORD

Customer: 58021981

Page: 1 of 1

Date: 8/30/2023 5:13 PM

User: Sandra Venegas

Aged On: 8/30/2023

Statement Cycle		Last Statement Date	Description								
DEFAULT		7/31/2020	Default								
Customer	Customer Name										
58021981	SCNC										
Doc. Type	Ref. Nbr.	Customer Ref./ Orig. Ref. Nbr.	Branch	Doc. Date	Due Date	Current	1 - 15 Days	16 - 30 Days	31 - 60 Days	Over 60 Days	Balance
INVOICE	1461945	876297	RADFORD	7/25/2023	8/24/2023	0.00	0.00	0.00	3.00	0.00	3.00
INVOICE	1462622	876820	RADFORD	7/31/2023	8/30/2023	0.00	0.00	7.50	0.00	0.00	7.50
INVOICE	1463021	877365	RADFORD	8/10/2023	9/9/2023	0.00	0.00	8.50	0.00	0.00	8.50
INVOICE	1463419	877678	RADFORD	8/15/2023	9/14/2023	0.00	9.30	0.00	0.00	0.00	9.30
INVOICE	1464106	878277	RADFORD	8/22/2023	9/21/2023	0.00	16.20	0.00	0.00	0.00	16.20
INVOICE	1464681	878806	RADFORD	8/29/2023	9/28/2023	0.00	8.60	0.00	0.00	0.00	8.60
Customer Total:						0.00	34.10	16.00	3.00	0.00	53.10
Statement Cycle Total:						0.00	34.10	16.00	3.00	0.00	53.10
Company Total:											53.10



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For Studio City Neighborhood Council

Date: 09/07/2023

Motion/Action: _____

Paying an invoice from the Radford Studio Center for the telephone line that the Studio City NC has at the studio.

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Radford Studio Center	1464681	8/30/2023	\$8.60
Total			\$8.60

Reason for Proxy Authorization: _____

The majority of the SCNC Board resigned, so outstanding payments for office / operational expenses will be made via proxy payment.

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: Laura Williford

Title: Funding Representative

Signature: Date: 9/7/2023

Sep 07, 2023 10:42AM

Authorization: Janet Hernandez

Title: Neighborhood Council Funding Program Supervisor

Signature: Date: 9/7/2023

Sep 07, 2023 11:01AM

NCFP FORM 102 (Rev 09-05-18)



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY, CA 91604
 USA
 818-303-9464

Invoice

Date: 8/30/2023 Time: 3:11 PM

Invoice#: 1464681

Page: 1

Invoice Date: 8/29/2023 1:58 PM	Created by: ASOUKUP	Date Range: 8/28/2023 - 8/28/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/26/2023 - 8/26/2023 Currency: USD

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878806	Weekly Telephone Call Charges - WE 8/26/2023		8/28/2023	8/28/2023	\$8.60	\$0.00	\$8.60

Description	Subtotal	TAX	Total
Sales	\$8.60	\$0.00	\$8.60
Invoice Total:	\$8.60	\$0.00	\$8.60

Radford Studio Center Telephone Call Detail

Date 08/28/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/21/2023	8:20	00:29:21	3.00	18184377842	Van Nuys	CA
08/23/2023	16:12	00:55:01	5.60	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:24:22

Total Ext. Cost
8.60

Customer
021981
SCNC

Grand Totals
Cost of Calls 8.60

AR Aging (Detailed)

Company/Branch: RADFORD

Customer: 58021981

Page: 1 of 1

Date: 8/30/2023 5:13 PM

User: Sandra Venegas

Aged On: 8/30/2023

Statement Cycle	Last Statement Date	Description										
DEFAULT	7/31/2020	Default										
Customer	Customer Name											
58021981	SCNC											
Doc. Type	Ref. Nbr.	Customer Ref./ Orig. Ref. Nbr.	Branch	Doc. Date	Due Date	Current	1 - 15 Days	16 - 30 Days	31 - 60 Days	Over 60 Days	Balance	
INVOICE	1461945	876297	RADFORD	7/25/2023	8/24/2023	0.00	0.00	0.00	3.00	0.00	3.00	
INVOICE	1462622	876820	RADFORD	7/31/2023	8/30/2023	0.00	0.00	7.50	0.00	0.00	7.50	
INVOICE	1463021	877365	RADFORD	8/10/2023	9/9/2023	0.00	0.00	8.50	0.00	0.00	8.50	
INVOICE	1463419	877678	RADFORD	8/15/2023	9/14/2023	0.00	9.30	0.00	0.00	0.00	9.30	
INVOICE	1464106	878277	RADFORD	8/22/2023	9/21/2023	0.00	16.20	0.00	0.00	0.00	16.20	
INVOICE	1464681	878806	RADFORD	8/29/2023	9/28/2023	0.00	8.60	0.00	0.00	0.00	8.60	
Customer Total:						0.00	34.10	16.00	3.00	0.00	53.10	
Statement Cycle Total:						0.00	34.10	16.00	3.00	0.00	53.10	
Company Total:												



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 7/27/2023 Time: 11:05 AM

Invoice#: 1461945

Page: 1

Invoice Date: 7/25/2023 2:33 PM	Created by: ASOUKUP	Date Range: 7/24/2023 - 7/24/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/22/2023 - 7/22/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876297	Weekly Telephone Call Charges - WE 7/22/2023		7/24/2023	7/24/2023	\$3.00	\$0.00	\$3.00

Description	Subtotal	TAX	Total
Sales	\$3.00	\$0.00	\$3.00

Invoice Total:	\$3.00	\$0.00	\$3.00
-----------------------	---------------	---------------	---------------



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/2/2023 Time: 4:58 PM

Invoice#: 1462622

Page: 1

Invoice Date: 8/1/2023 1:42 PM	Created by: ASOUKUP	Date Range: 7/31/2023 - 7/31/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/29/2023 - 7/29/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876820	Weekly Telephone Call Charges - WE 7/29/2023		7/31/2023	7/31/2023	\$7.50	\$0.00	\$7.50

Description	Subtotal	TAX	Total
Sales	\$7.50	\$0.00	\$7.50

Invoice Total:	\$7.50	\$0.00	\$7.50
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date **07/31/2023**

Reference Page: **4**

Customer **021981** **SCNC**

Extension **5406** **SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/24/2023	14:21	00:00:31	0.10	12139780247	LosAngeles	CA
07/24/2023	18:59	00:40:13	4.10	12133388477	LosAngeles	CA
07/26/2023	11:03	00:06:43	0.70	12139226878	LosAngeles	CA
07/27/2023	17:16	00:02:15	0.30	18184556838	Van Nuys	CA
07/27/2023	17:40	00:13:59	1.40	18189807645	NHollywood	CA
07/28/2023	9:43	00:08:01	0.90	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:11:42

Total Ext. Cost
7.50

Customer 021981 SCNC
--

Grand Totals <div style="display: flex; justify-content: space-between;"> Cost of Calls 7.50 </div>
--



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/10/2023 Time: 4:26 PM

Invoice#: 1463021

Page: 1

Invoice Date: 8/10/2023 2:09 PM	Created by: ASOUKUP	Date Range: 8/10/2023 - 8/10/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30		PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/5/2023 - 8/5/2023
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877365	Weekly Telephone Call Charges - WE 8/5/2023		8/10/2023	8/10/2023	\$8.50	\$0.00	\$8.50

Description	Subtotal	TAX	Total
Sales	\$8.50	\$0.00	\$8.50

Invoice Total:	\$8.50	\$0.00	\$8.50
-----------------------	---------------	---------------	---------------

**Radford Studio Center
Telephone Call Detail**

Date **08/07/2023**

Reference Page: **5**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/31/2023	15:34	00:00:51	0.10	18189807645	NHollywood	CA
07/31/2023	20:22	00:01:37	0.20	12139720970	LosAngeles	CA
08/01/2023	8:56	00:26:07	2.70	12133388477	LosAngeles	CA
08/01/2023	9:24	00:09:25	1.00	18186448000	Van Nuys	CA
08/01/2023	13:43	00:02:03	0.30	18187669551	NHollywood	CA
08/01/2023	16:31	00:01:03	0.20	18187610983	NHollywood	CA
08/01/2023	20:38	00:01:31	0.20	12139720970	LosAngeles	CA
08/01/2023	20:40	00:00:51	0.10	12139720970	LosAngeles	CA
08/03/2023	9:57	00:01:31	0.20	12139720970	LosAngeles	CA
08/03/2023	13:01	00:32:15	3.30	12133388477	LosAngeles	CA
08/04/2023	11:40	00:00:47	0.10	18188453773	Burbank	CA
08/05/2023	17:33	00:00:59	0.10	18184391674	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:19:00

Total Ext. Cost
8.50

Customer
021981
SCNC

Grand Totals
Cost of Calls 8.50



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/16/2023 Time: 5:21 PM

Invoice#: 1463419

Page: 1

Invoice Date: 8/15/2023 2:42 PM	Created by: ASOUKUP	Date Range: 8/14/2023 - 8/14/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/12/2023 - 8/12/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877678	Weekly Telephone Call Charges - WE 8/12/2023		8/14/2023	8/14/2023	\$9.30	\$0.00	\$9.30

Description	Subtotal	TAX	Total
Sales	\$9.30	\$0.00	\$9.30

Invoice Total:	\$9.30	\$0.00	\$9.30
-----------------------	---------------	---------------	---------------

**Radford Studio Center
Telephone Call Detail**

Date **08/14/2023**

Reference Page: **5**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/06/2023	16:32	00:58:15	5.90	18184377842	Van Nuys	CA
08/06/2023	17:31	00:08:31	0.90	13109686670	Mar Vista	CA
08/06/2023	17:47	00:10:33	1.10	18187633122	NHollywood	CA
08/07/2023	15:26	00:00:55	0.10	18188453773	Burbank	CA
08/07/2023	15:27	00:08:45	0.90	18188453773	Burbank	CA
08/07/2023	15:37	00:03:07	0.40	18184322392	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
01:30:06

Total Ext. Cost
9.30

Customer
**021981
SCNC**

Grand Totals
Cost of Calls 9.30



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/23/2023 Time: 4:55 PM

Invoice#: 1464106

Page: 1

Invoice Date: 8/22/2023 1:57 PM		Created by: ASOUKUP		Date Range: 8/21/2023 - 8/21/2023	
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA			Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA		
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30			PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/19/2023 - 8/19/2023		
Currency: USD					

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878277	Weekly Telephone Call Charges - WE 8/19/2023		8/21/2023	8/21/2023	\$16.20	\$0.00	\$16.20

Description	Subtotal	TAX	Total
Sales	\$16.20	\$0.00	\$16.20

Invoice Total:	\$16.20	\$0.00	\$16.20
-----------------------	----------------	---------------	----------------

**Radford Studio Center
Telephone Call Detail**

Date **08/21/2023**

Reference Page: **3**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/15/2023	12:31	00:02:23	0.30	18184391674	Van Nuys	CA
08/15/2023	14:39	00:00:53	0.10	18188453773	Burbank	CA
08/15/2023	14:58	00:03:05	0.40	12133388477	LosAngeles	CA
08/15/2023	15:02	00:52:29	5.30	12133388477	LosAngeles	CA
08/15/2023	15:55	00:30:01	3.10	18184377842	Van Nuys	CA
08/15/2023	17:05	00:17:09	1.80	13109686670	Mar Vista	CA
08/16/2023	16:18	00:30:49	3.10	13109686670	Mar Vista	CA
08/16/2023	16:56	00:00:31	0.10	18184377842	Van Nuys	CA
08/18/2023	12:45	00:01:55	0.20	18188453773	Burbank	CA
08/18/2023	13:48	00:17:13	1.80	18184391674	Van Nuys	CA

5406	02:36:28	16.20
-------------	-----------------	--------------

1981 SCNC	Cost of Calls	16.20
----------------------	----------------------	--------------

**Radford Studio Center
Telephone Call Detail**

Date **07/24/2023**

Reference Page: **4**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/17/2023	9:39	00:16:05	1.70	13109686670	Mar Vista	CA
07/20/2023	17:15	00:08:17	0.90	18184377842	Van Nuys	CA
07/21/2023	14:04	00:03:49	0.40	18189807645	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
00:28:11

Total Ext. Cost
3.00

Customer
021981
SCNC

Grand Totals
Cost of Calls 3.00



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For Studio City Neighborhood Council

Date: 9/8/2023

Motion/Action: _____
Paying five outstanding invoices from the Radford Studio Center for the telephone line that the Studio City NC has at the studio.

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Radford Studio Center	1461945	7/27/2023	\$3.00
Radford Studio Center	1462622	8/2/2023	\$7.50
Radford Studio Center	1463021	8/10/2023	\$8.50
Radford Studio Center	1463419	8/16/2023	\$9.30
Radford Studio Center	1464106	8/23/2023	\$16.20
Total			\$44.50

Reason for Proxy Authorization: _____

The majority of the SCNC Board resigned, so outstanding payments for office / operational expenses will be made via proxy payment.

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: Laura Williford

Title: Funding Representative

Signature:   Date: 9/8/2023
Sep 08, 2023 10:53AM

Authorization: Janet Hernandez

Title: Neighborhood Council Funding Program Supervisor

Signature:   Date: 9/8/2023
Sep 08, 2023 11:06AM

NCFP FORM 102 (Rev 09-05-18)



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 7/27/2023 Time: 11:05 AM

Invoice#: 1461945

Page: 1

Invoice Date: 7/25/2023 2:33 PM	Created by: ASOUKUP	Date Range: 7/24/2023 - 7/24/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/22/2023 - 7/22/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876297	Weekly Telephone Call Charges - WE 7/22/2023		7/24/2023	7/24/2023	\$3.00	\$0.00	\$3.00

Description	Subtotal	TAX	Total
Sales	\$3.00	\$0.00	\$3.00

Invoice Total:	\$3.00	\$0.00	\$3.00
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date 07/24/2023

Reference Page: 4

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/17/2023	9:39	00:16:05	1.70	13109686670	Mar Vista	CA
07/20/2023	17:15	00:08:17	0.90	18184377842	Van Nuys	CA
07/21/2023	14:04	00:03:49	0.40	18189807645	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
00:28:11

Total Ext. Cost
3.00

Customer
021981
SCNC

Grand Totals
Cost of Calls 3.00



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/2/2023 Time: 4:58 PM

Invoice#: 1462622

Page: 1

Invoice Date: 8/1/2023 1:42 PM	Created by: ASOUKUP	Date Range: 7/31/2023 - 7/31/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 7/29/2023 - 7/29/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
876820	Weekly Telephone Call Charges - WE 7/29/2023		7/31/2023	7/31/2023	\$7.50	\$0.00	\$7.50

Description	Subtotal	TAX	Total
Sales	\$7.50	\$0.00	\$7.50

Invoice Total:	\$7.50	\$0.00	\$7.50
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date **07/31/2023**

Reference Page: **4**

Customer **021981** **SCNC**

Extension **5406** **SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/24/2023	14:21	00:00:31	0.10	12139780247	LosAngeles	CA
07/24/2023	18:59	00:40:13	4.10	12133388477	LosAngeles	CA
07/26/2023	11:03	00:06:43	0.70	12139226878	LosAngeles	CA
07/27/2023	17:16	00:02:15	0.30	18184556838	Van Nuys	CA
07/27/2023	17:40	00:13:59	1.40	18189807645	NHollywood	CA
07/28/2023	9:43	00:08:01	0.90	18184377842	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:11:42

Total Ext. Cost
7.50

Customer 021981 SCNC
--

Grand Totals <div style="display: flex; justify-content: space-between; padding: 5px;"> Cost of Calls 7.50 </div>
--



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/10/2023 Time: 4:26 PM

Invoice#: 1463021

Page: 1

Invoice Date: 8/10/2023 2:09 PM	Created by: ASOUKUP	Date Range: 8/10/2023 - 8/10/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/5/2023 - 8/5/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877365	Weekly Telephone Call Charges - WE 8/5/2023		8/10/2023	8/10/2023	\$8.50	\$0.00	\$8.50

Description	Subtotal	TAX	Total
Sales	\$8.50	\$0.00	\$8.50

Invoice Total:	\$8.50	\$0.00	\$8.50
-----------------------	---------------	---------------	---------------

**Radford Studio Center
Telephone Call Detail**

Date **08/07/2023**

Reference Page: **5**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
07/31/2023	15:34	00:00:51	0.10	18189807645	NHollywood	CA
07/31/2023	20:22	00:01:37	0.20	12139720970	LosAngeles	CA
08/01/2023	8:56	00:26:07	2.70	12133388477	LosAngeles	CA
08/01/2023	9:24	00:09:25	1.00	18186448000	Van Nuys	CA
08/01/2023	13:43	00:02:03	0.30	18187669551	NHollywood	CA
08/01/2023	16:31	00:01:03	0.20	18187610983	NHollywood	CA
08/01/2023	20:38	00:01:31	0.20	12139720970	LosAngeles	CA
08/01/2023	20:40	00:00:51	0.10	12139720970	LosAngeles	CA
08/03/2023	9:57	00:01:31	0.20	12139720970	LosAngeles	CA
08/03/2023	13:01	00:32:15	3.30	12133388477	LosAngeles	CA
08/04/2023	11:40	00:00:47	0.10	18188453773	Burbank	CA
08/05/2023	17:33	00:00:59	0.10	18184391674	Van Nuys	CA

Totals for Extension
5406

Total Ext. Duration
01:19:00

Total Ext. Cost
8.50

Customer
021981
SCNC

Grand Totals
Cost of Calls 8.50



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/16/2023 Time: 5:21 PM

Invoice#: 1463419

Page: 1

Invoice Date: 8/15/2023 2:42 PM	Created by: ASOUKUP	Date Range: 8/14/2023 - 8/14/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/12/2023 - 8/12/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
877678	Weekly Telephone Call Charges - WE 8/12/2023		8/14/2023	8/14/2023	\$9.30	\$0.00	\$9.30

Description	Subtotal	TAX	Total
Sales	\$9.30	\$0.00	\$9.30

Invoice Total:	\$9.30	\$0.00	\$9.30
-----------------------	---------------	---------------	---------------

Radford Studio Center Telephone Call Detail

Date 08/14/2023

Reference Page: 5

Customer 021981 SCNC

Extension 5406 SCNC

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/06/2023	16:32	00:58:15	5.90	18184377842	Van Nuys	CA
08/06/2023	17:31	00:08:31	0.90	13109686670	Mar Vista	CA
08/06/2023	17:47	00:10:33	1.10	18187633122	NHollywood	CA
08/07/2023	15:26	00:00:55	0.10	18188453773	Burbank	CA
08/07/2023	15:27	00:08:45	0.90	18188453773	Burbank	CA
08/07/2023	15:37	00:03:07	0.40	18184322392	NHollywood	CA

Totals for Extension
5406

Total Ext. Duration
01:30:06

Total Ext. Cost
9.30

Customer 021981 SCNC
--

Grand Totals Cost of Calls 9.30
--



RADFORD
 4024 RADFORD AVE.
 STUDIO CITY , CA 91604
 USA
 818-303-9464

Invoice

Date: 8/23/2023 Time: 4:55 PM

Invoice#: 1464106

Page: 1

Invoice Date: 8/22/2023 1:57 PM	Created by: ASOUKUP	Date Range: 8/21/2023 - 8/21/2023
SCNC 4024 RADFORD AVENUE EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	Customer / Shipping Address: 58021981 - SCNC SCNC 4024 RADFORD, EDITORIAL 2, RM6 EDITORIAL 2, RM6 STUDIO CITY, CA 91604 USA	
Customer Contact: KIM CLEMENTS Billing Contact: KIM CLEMENTS Key Contact: Terms: Net 30	PO#: Package Type: 58 - Radford Studio Center Usage Date: 8/19/2023 - 8/19/2023	
Currency: USD		

Order#	Description	PO	Bill Begin	Bill End	Subtotal	TAX	Total
878277	Weekly Telephone Call Charges - WE 8/19/2023		8/21/2023	8/21/2023	\$16.20	\$0.00	\$16.20

Description	Subtotal	TAX	Total
Sales	\$16.20	\$0.00	\$16.20

Invoice Total:	\$16.20	\$0.00	\$16.20
-----------------------	----------------	---------------	----------------

**Radford Studio Center
Telephone Call Detail**

Date **08/21/2023**

Reference Page: **3**

Customer **021981 SCNC**

Extension **5406 SCNC**

Date of Call	Time of Call	Duration of Call	Cost of Call	Phone Number Dialed	City	State
08/15/2023	12:31	00:02:23	0.30	18184391674	Van Nuys	CA
08/15/2023	14:39	00:00:53	0.10	18188453773	Burbank	CA
08/15/2023	14:58	00:03:05	0.40	12133388477	LosAngeles	CA
08/15/2023	15:02	00:52:29	5.30	12133388477	LosAngeles	CA
08/15/2023	15:55	00:30:01	3.10	18184377842	Van Nuys	CA
08/15/2023	17:05	00:17:09	1.80	13109686670	Mar Vista	CA
08/16/2023	16:18	00:30:49	3.10	13109686670	Mar Vista	CA
08/16/2023	16:56	00:00:31	0.10	18184377842	Van Nuys	CA
08/18/2023	12:45	00:01:55	0.20	18188453773	Burbank	CA
08/18/2023	13:48	00:17:13	1.80	18184391674	Van Nuys	CA

5406	02:36:28	16.20
-------------	-----------------	--------------

1981 SCNC	Cost of Calls	16.20
----------------------	----------------------	--------------

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
10/1/2023	26161	Due on Receipt

Bill To
Studio City Neighborhood Council Lorenzo Briceno

Ship To

QTY	Description	Price Each	Amount
1	October 2023 Phone Support and General Web Development	200.00	200.00
0	October 2023 Monthly Hosting for studiocitync.org (included in maintenance)	15.00	0.00
1	October 2023 G Suite	60.00	60.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$260.00
	Payments/Credits	\$0.00
	Balance Due	\$260.00



Office of the City Clerk – Administrative Services Division
 Neighborhood Council Funding Program
 Proxy Authorization Form

For Studio City Neighborhood Council

Date: 10/12/2023

Motion/Action: _____

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
The Web Corner, Inc.	26161	10/1/2023	\$260.00
Total			\$260.00

Reason for Proxy Authorization: _____
 Neighborhood Council is in EE.

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: Lorenzo Briceno

Title: Neighborhood Empowerment Advocate

Signature: Lorenzo Briceno Date: 10/12/2023

Authorization: _____

Title: _____

Signature: _____ Date: _____

Signature: 

Email: marilu.guevara@lacity.org






SCNC - The Web Corner Inc - Proxy Payment Authorization

Final Audit Report

2023-10-12

Created:	2023-10-12
By:	Lorenzo Briceno (lorenzo.briceno@lacity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAATQ0mo8lmu6psJlmy2UtoYUOYsidIFYV2

"SCNC - The Web Corner Inc - Proxy Payment Authorization" History

-  Document created by Lorenzo Briceno (lorenzo.briceno@lacity.org)
2023-10-12 - 7:17:56 PM GMT
-  Document emailed to Marilu Guevara (marilu.guevara@lacity.org) for signature
2023-10-12 - 7:18:33 PM GMT
-  Email viewed by Marilu Guevara (marilu.guevara@lacity.org)
2023-10-12 - 8:05:35 PM GMT
-  Document e-signed by Marilu Guevara (marilu.guevara@lacity.org)
Signature Date: 2023-10-12 - 8:05:48 PM GMT - Time Source: server
-  Agreement completed.
2023-10-12 - 8:05:48 PM GMT



Adobe Acrobat Sign

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
10/1/2023	26161	Due on Receipt

Bill To
Studio City Neighborhood Council Lorenzo Briceno

Ship To

QTY	Description	Price Each	Amount
1	October 2023 Phone Support and General Web Development	200.00	200.00
0	October 2023 Monthly Hosting for studiocitync.org (included in maintenance)	15.00	0.00
1	October 2023 G Suite	60.00	60.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$260.00
	Payments/Credits	\$0.00
	Balance Due	\$260.00