

SCNC BOARD

Patrice Berlin
Alex Bosschaerts
John Crotteau
Alex Izbicki
Lisa Karadjian
Patrick Lewis
Heidi MacKay
Richard Niederberg
Sarina R. Patel
Eric Preven
Craig Radow
Rob Schiller
Andrew Sussman
Rita C. Villa
Richard Welsh
Denise Welvang



PRESIDENT
Denise Welvang

VICE PRESIDENT
Patrick Lewis

TREASURER
Rob Schiller

SECRETARY
Rita C. Villa

CORRESPONDING SECRETARY
Sarina R. Patel

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**SPECIAL BOARD MEETING
APPROVED MINUTES**

**MONDAY, JANUARY 30, 2017
Meeting 7:00 PM**

4024 Radford Avenue, Bldg. 8, MPR 3
Studio City, CA 91604
(818) 655-5400

The SCNC meetings are held on an active studio lot. Due to security issues, all stakeholders are required to park in the studios parking structure. There are a limited number of accessible parking spaces in front of the meeting room and while there is no direct path of travel to the meeting room via a sidewalk, the studio and NC want to assure that stakeholders with disabilities are able to access the meeting without difficulty. Stakeholders with disabilities who have a valid DMV placard, use a wheelchair, walker or cane, and/or those who have difficulties walking distances should contact (818) 374-9898 or ncsupport@lacity.org to request shuttle assistance at least 24 hours prior to the meeting in order for the studio to arrange services for the meeting. "Sign Language Interpreters, Communication, Access, Real-Time Transcription(CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact: contact (818) 374-9898 or ncsupport@lacity.org or email office@studiocitync.org The public is requested to fill out a "Comment Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless directed otherwise by the presiding officer of the Board. The agenda is posted for public review at: Studio City Neighborhood Council website (www.studiocitync.org); as well as CBS Studio Center, Radford and Colfax gates. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: www.studiocitync.org or, at the scheduled meeting.

1. Call to Order & Roll Call at 7:05 PM Patrice Berlin – present, Alex Bosschaerts – absent, John Crotteau – present, Alex Izbicki – present, Lisa Karadjian – present, Patrick Lewis – present, Heidi MacKay – arrived late, Richard Niederberg – present, Sarina R. Patel – arrived late, Eric Preven – present, Craig Radow – present, Rob Schiller – present, Andrew Sussman – excused, Rita C. Villa – excused, Richard Welsh – present, Denise Welvang – present. 12 voting members present, 7 required to pass a motion. (8 stakeholders present)
2. Presentation for consideration Council File 15-1022-S2 related to "Online Voting / Improve Experience / Neighborhood Council Elections".

Moved: Denise Welvang; **Second:** Alex Izbicki

Motion: The Studio City Neighborhood Council (SCNC) has reviewed and acknowledges the DONE online voting election report. The Department of Neighborhood Empowerment has touched on most of the major issues but there are still issues that require further investigation.

The City Council should use this opportunity to investigate other aspects of the Department of Neighborhood Empowerment (DONE)'s management of the NC election process, including effective outreach, electoral information dissemination, poll management and oversight.

Additionally, the Council should investigate the documentation requirements and timelines for, as well as fraud prevention in, the filing of election challenges. The grievance panel policies specifically related to NC elections also deserve scrutiny.

Dependable and trusted polling mechanisms are essential to underpin the legitimacy of any elected representative or elected representative body.

This Motion to be filed as a Community Impact Statement (CIS) for Council File 15-1022-S2 related to "Online Voting / Improve Experience / Neighborhood Council Elections"

Motion Carried: Unanimous

3. An Ad Hoc Committee was formed to further discuss DONE's response to the City Council's file 15-1022-S2. Committee members Eric Preven, John Crotteau, Patrice Berlin, Beth Schiffman, David Tobin and Peter Cole.
4. Adjournment 8:30 PM.

The Studio City Neighborhood Council Agenda is posted for public review at the following locations below and is posted on the SCNC website www.StudioCityNC.org, CBS Studio Center, Radford and Colfax gates.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comments On Non-Agenda Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting the Studio City Neighborhood Council (818) 374-9898 or by e-mail to ncsupport@lacity.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link www.StudioCityNC.org : or, at the scheduled meeting.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

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SCNC BYLAWS - Please be advised that the Bylaws of the Studio City Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.